

OFFICE OF COLLECTION AND DISSEMINATION

13 January 1947


MEMORANDUM TO: Acting Deputy Director of Central Intelligence

Subject: Activation of the Office of Security

1. Reference is made to (a) NIA Organizational Chart, 22 November 1946 and (b) our recent conversation during which you made the suggestion that three or four persons be engaged to form a nucleus for the contemplated Office of Security.

2. There have been a number of recent developments which indicate the desirability of early activation of the Office of Security. Among these may be mentioned the interest displayed by SWCC (see paragraph 7c, page 33, SWCC 252/5, dated 20 December 1946) and, independently, by the Bureau of the Budget in transferring to the NIA the activities of the Security Advisory Board; an increasing and more urgent interest in censorship planning (see my memo of 11 December 1946 with enclosure); and the increasing number of security problems arising in participating and other departments that will require the attention of CIG in the course of its dealings with those departments. In addition, the varied housing arrangements of CIG itself and the taking over of activities such as the FBIS and the Washington Document Center are presenting problems which will have to be positively dealt with at the earliest opportunity from a security policy point of view.

3. The following persons are currently assigned to the Security Branch, OCD; have been requested for duty; or are under consideration for duty in the contemplated Office of Security as indicated:

<u>Name</u>	<u>Office of Security Position and Grade</u>	<u>Remarks</u>
		Currently acts as Chief, Security Branch, OCD, in addition to duties as Chief, Collection Branch OCD.
	Chief, Policy Branch P-7	Currently acting as Assistant Chief, Security Branch, OCD.
	Executive Officer (P-6)	Formal request for his assignment is going forward through Executive for P & A. He is now

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Name

Office of Security

Remarks

Position and Grade

(cont'd)

assigned to G-2 Division, USFET, but is eligible for immediate return to the United States. A regular Army officer.

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Chief, Censorship
Planning Branch
P-7

Was Chief of Censorship for SHAET during the war but is now a civilian employee of War Dept. Has been informally approached and seems receptive to accepting position in GIC. Experience and background make him logical person to head this activity and authorization is requested to make him a definite offer.

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Chief, Postal Division,
Censorship Planning
Branch -- P-6

Interest has been expressed to the War Dept. through Executive for P & A in obtaining one or the other of these men for position indicated. Authorization requested to approach one or both of these men directly.

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Chief, Investigation
Division, Security
Branch -- P-6

Was formerly Chief, Security Section, GIC. Has been requested and offers are now in process.

Chief, Public Relations
Division, Security
Branch -- P-6

Was recently released from Air Forces where, as Chief, CI Branch, Office of AC/AS-2, security experience was extensive. Authority requested to accept his formal application.

Clerk-Steno., Office of
the Assistant Director
CAF-5

Now on duty in Security Branch -- CGD.

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4. In the event that the Security Advisory Board functions should be assumed by the CIG, it would be desirable to institute immediate steps thereafter to acquire from the State Department one P-6, one CAF-11, and one CAF-5 who are currently carried on the State Department payroll for functions upon assignment to the Federal Security Policy Division, Policy Branch, Office of Security.

5. Authority is requested to recruit, in addition to those indicated above, three CAF-5's tentatively provided for to act as Administrative Assistants to the proposed Branch Chiefs. All positions requested are included in the tentative T/O for the Office of Security (copy enclosed) which was submitted to ICAPS on 1 October 1946.

6. It is recommended that:

(a) Immediate steps be taken to obtain the services of an officer for the billet of Assistant Director for Security, or Deputy Assistant Director for Security, or both.

(b) That the Office of Security be activated by 15 February 1947.

(c) That upon activation, the office function under the present Acting Assistant Chief, Security Branch, Office of Collection and Dissemination [redacted] until the Assistant Director or Deputy Assistant Director reports for duty, thus leaving [redacted] free to apply his full energies to his regular assignment as Chief of the Collection Branch, Office of Collection and Dissemination.

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[redacted]
Assistant Director for
Collection and Dissemination

Encl:

Tentative T/O,
Office of Security

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